
Job Opening

Part-time Call Center Representative

Work Schedule: 9:00-2:00, Monday – Friday (25 hours per week)

Rate: \$12/hour

Location: Pierce Insurance's Home Office, Farmville NC

Pierce Insurance's Call Center was established for the convenience of clients to learn about products, enroll in desired plans, ask questions, and seek solutions for their concerns.

Top Duties of a Pierce Insurance Call Center Representative

- Receive client calls and address any concerns they may have
- Provide accurate, satisfactory responses to questions/concerns
- Listen to clients' needs or requests and respond with helpful solutions
- Describe products and enroll telephonically
- Offer patient assistance and support

Desired Skills and Qualifications

- Customer service experience
- Working knowledge of Microsoft Office
- Strong communication skills
- Ability to multitask
- Minimum 6 months experience
- High school diploma

Training will be provided. Submit your Resume' and cover letter to [Take me there >](#)

We look forward to learning more about you and thank you for considering Pierce Insurance.