

# Suggested Steps for You to Take Upon the Death of an Adult or Minor

NortonLifeLock recommends notifying the below agencies and completing the following actions for deceased adults and minors.

## Recommended Steps

### Notify the Social Security Administration (SSA)

In order to receive Social Security benefits or to check to see what the beneficiary is entitled to, contact the Social Security Administration. In most cases, the funeral director reports this information to the SSA but family members have a legal responsibility to notify.

### Notify the Internal Revenue Service (IRS)

For directions and guidelines on filing a tax return on behalf of the deceased, contact the IRS.

### Notify the Three Credit Bureaus

Contact all three credit bureaus to ensure that no one will be able to open new credit using the decedent's information. This is also the best way to stop pre-approved credit card mail. Please make three photocopies of the death certificate for the credit bureaus.

### Opt Out of Pre-Approved Credit Card Offers and Direct Marketing Mail

Removing the deceased's information from the Direct Marketing Association's website should reduce the number of pre-approved credit card offers and direct marketing mail.

## Contact Information

<https://www.ssa.gov/benefits/survivors>

800-772-1213 Toll Free  
800-325-0778 TTY Number

[www.irs.gov](http://www.irs.gov)

800-829-1040 IRS Tax Help Line for Individuals  
800-829-4933 Business and Specialty Tax Line

#### TRANSUNION

P.O. Box 2000, Chester, PA 19022  
[www.transunion.com](http://www.transunion.com)

#### EXPERIAN

P.O. Box 4500, Allen, TX 75013  
[www.experian.com](http://www.experian.com)

#### EQUIFAX

P.O. Box 740260, Atlanta, GA 30374  
[www.equifax.com](http://www.equifax.com)

Go online to [www.ims-dm.com/cgi/ddnc.php](http://www.ims-dm.com/cgi/ddnc.php) to remove the deceased or send a \$3 check or money or money order (payable to DMA) with a listing of the following information of the deceased:

1. First and Last name
2. Postal address
3. E-mail address (if any)
4. Month/Year of Death
5. Age at time of death
6. Relationship to the person submitting the request

Send the request to:

**DMA CHOICE**  
**P.O. BOX 900**  
**COS COB, CT 06807**