Visit the following URL to access the enrollment portal: **https://ahl.benselect.com/ncrs**

Click First-time user on the landing page to be directed to the registration page.

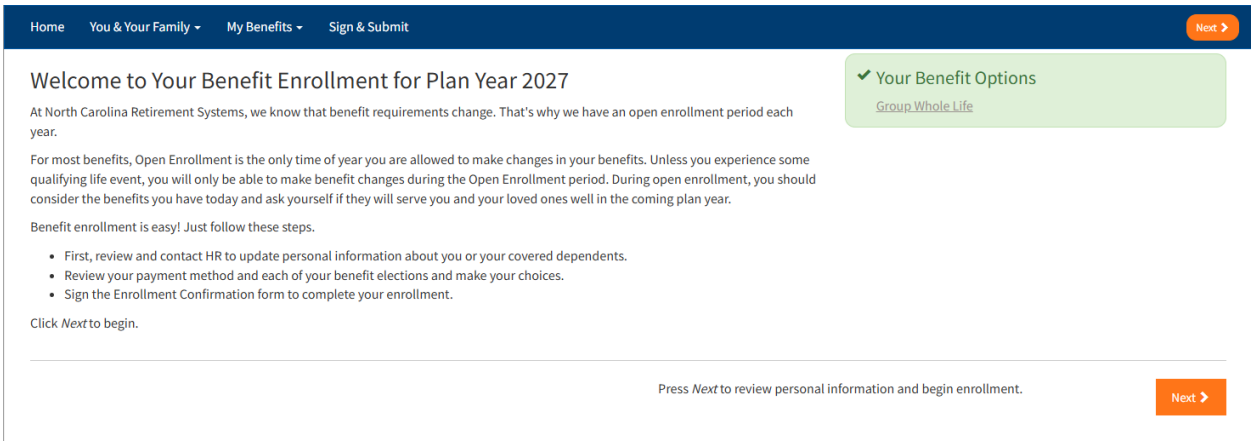


Complete the fields. Under Employment, select your payment method.

- NOTE: *ORP retirees, retired Firefighters, Rescue Squad workers, National Guard, and Register of Deeds retirees **DO NOT** qualify for pension deduction and must select direct bill.*

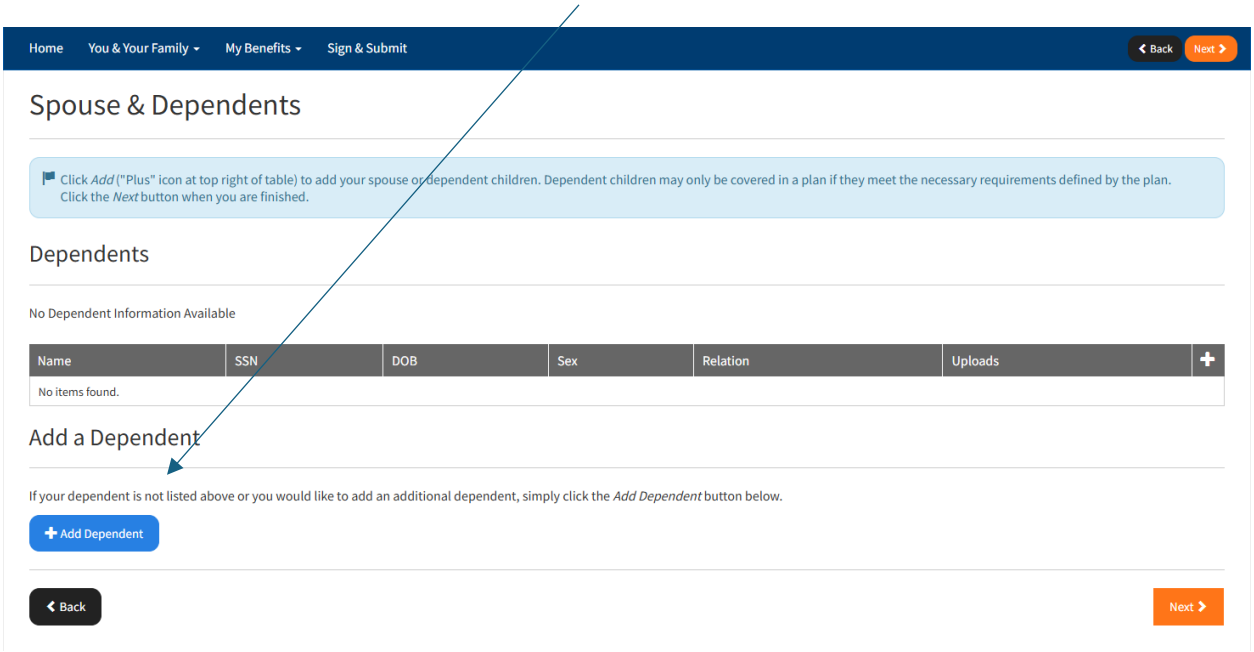
Complete the information, write down your PIN and security question and answer, then click submit.

You will land here:



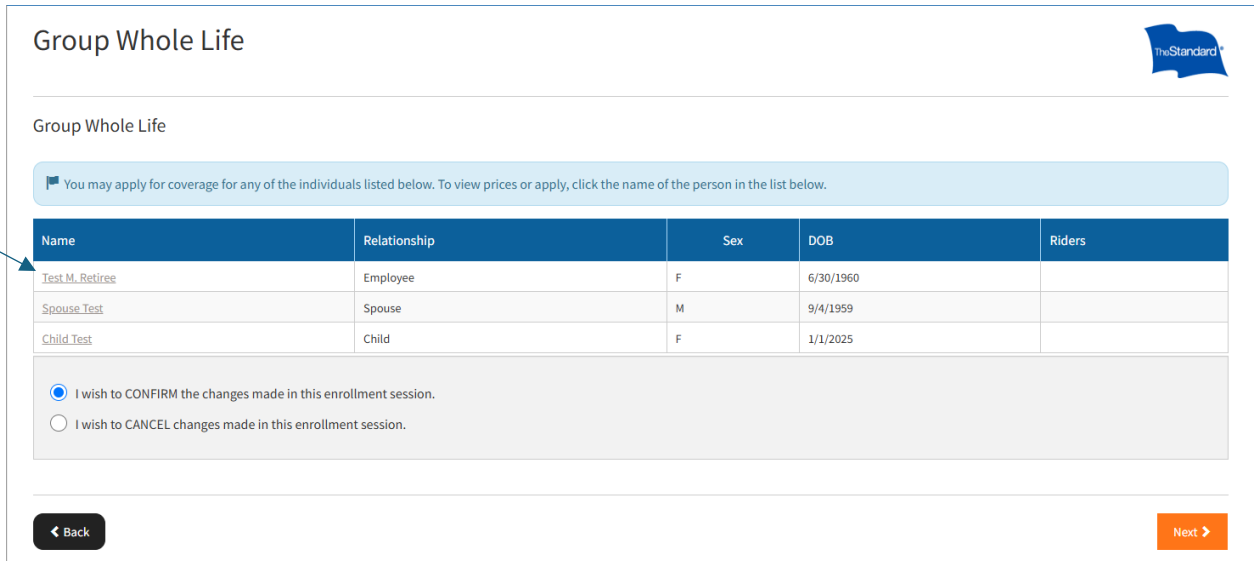
Proceed through the pages by clicking the Next button.

To add dependents, click the blue button.



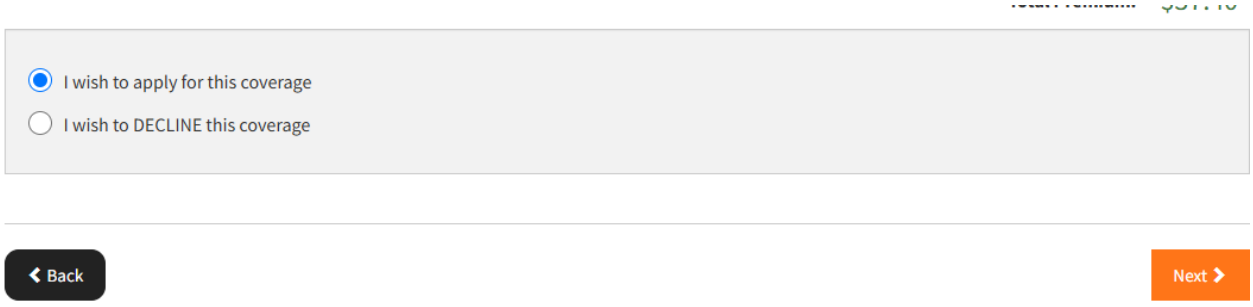
Click Save and Proceed by Clicking Next.

On the following screen, click a Name to obtain a quote.

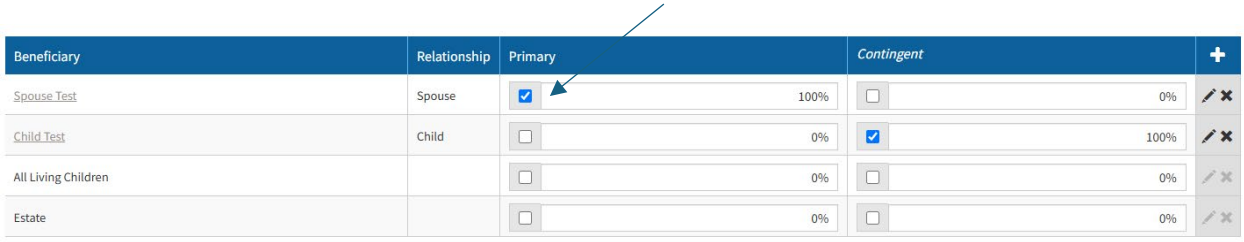


Answer the tobacco question, then click the radial button to select an amount of coverage, if desired.

Click one of the following and click next:

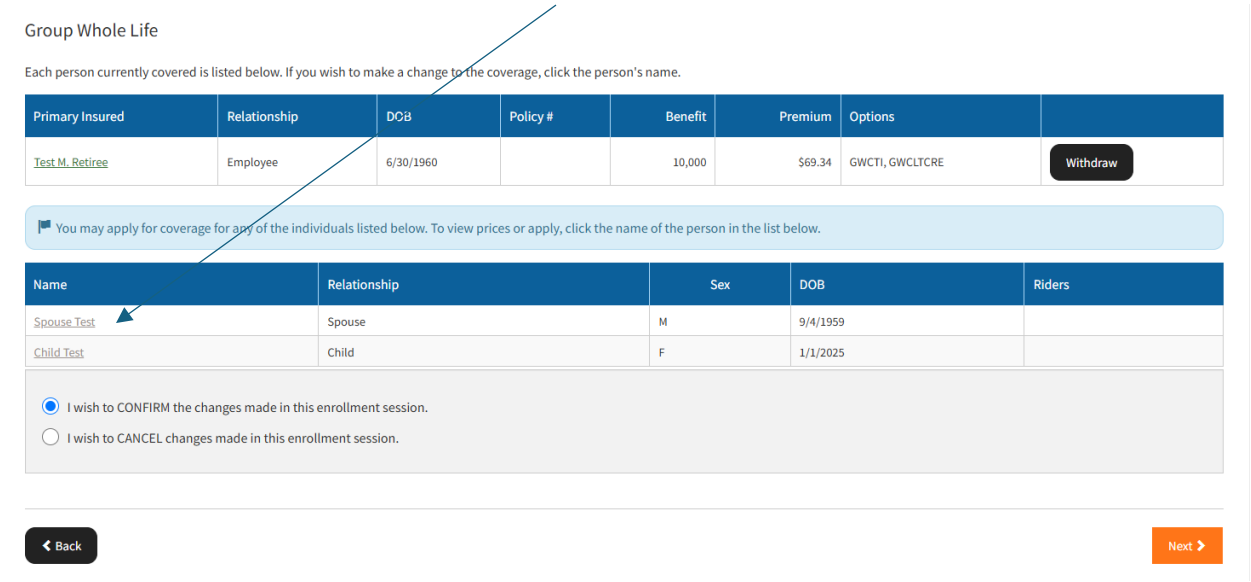


If applying, choose your beneficiary.



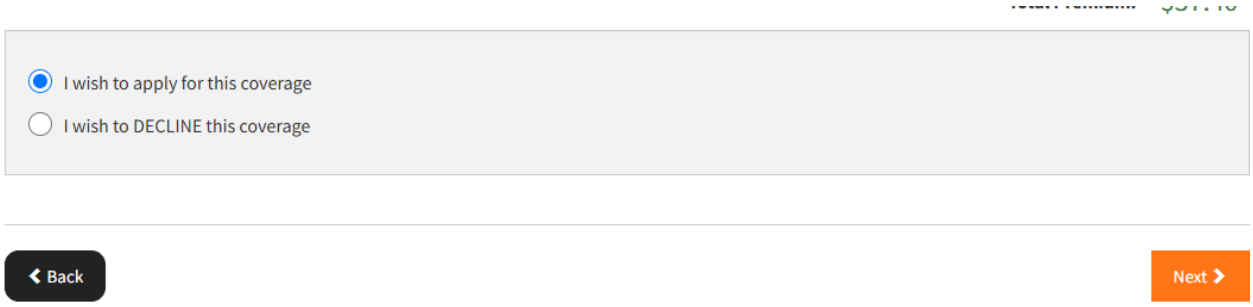
To add a beneficiary, click the + in the upper right corner above.

Choose the next Name to obtain a quote.

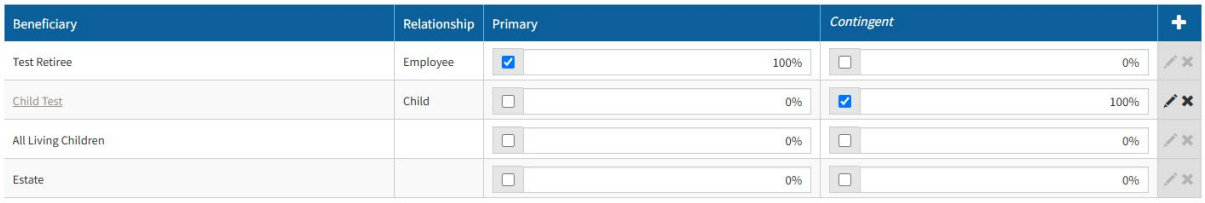


Answer the tobacco question, then select an amount of coverage, if desired.

Select one of the following and click next.

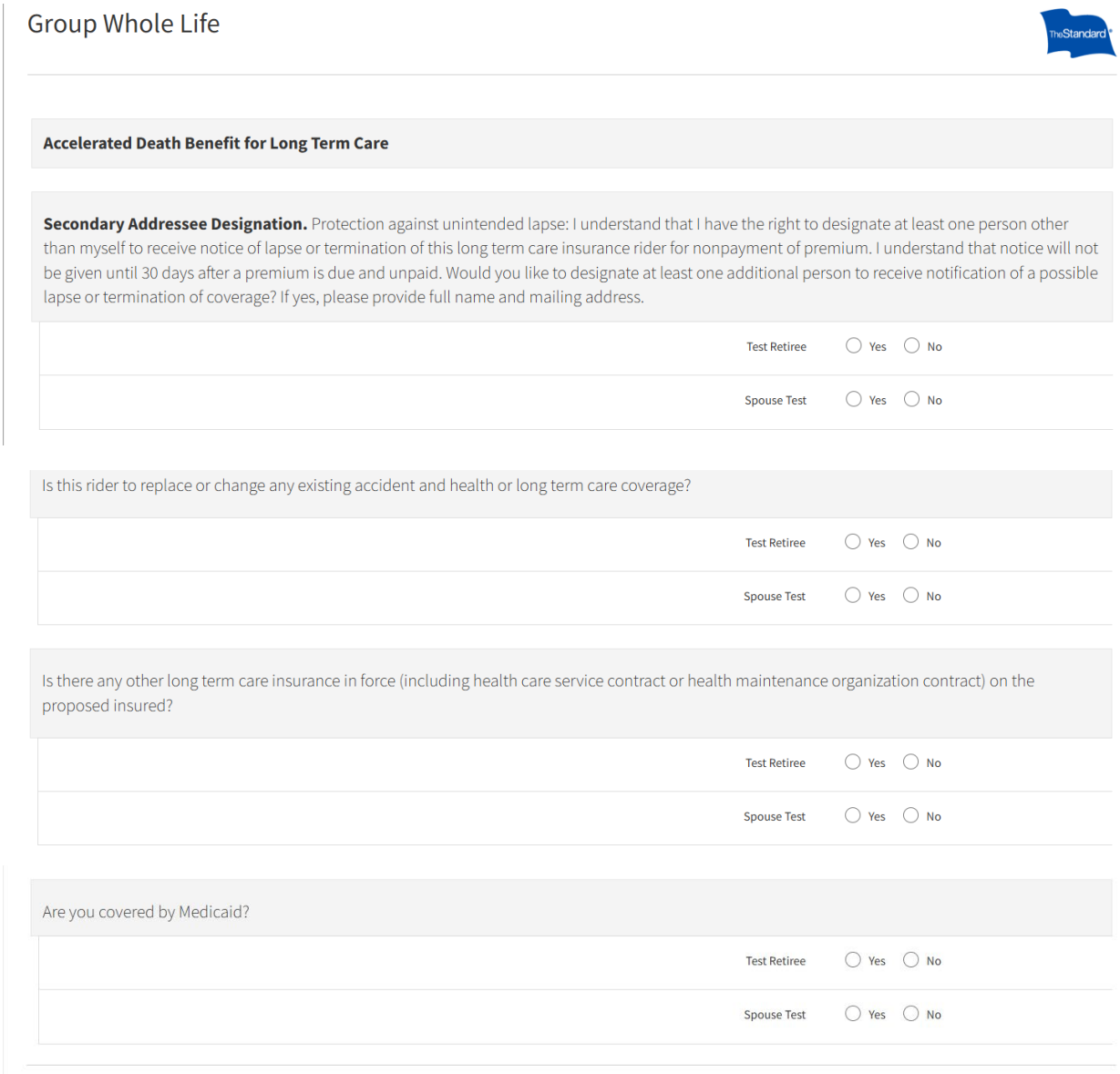


Choose a beneficiary then click next.



Choose the next dependent for coverage or CONFIRM changes and click next.

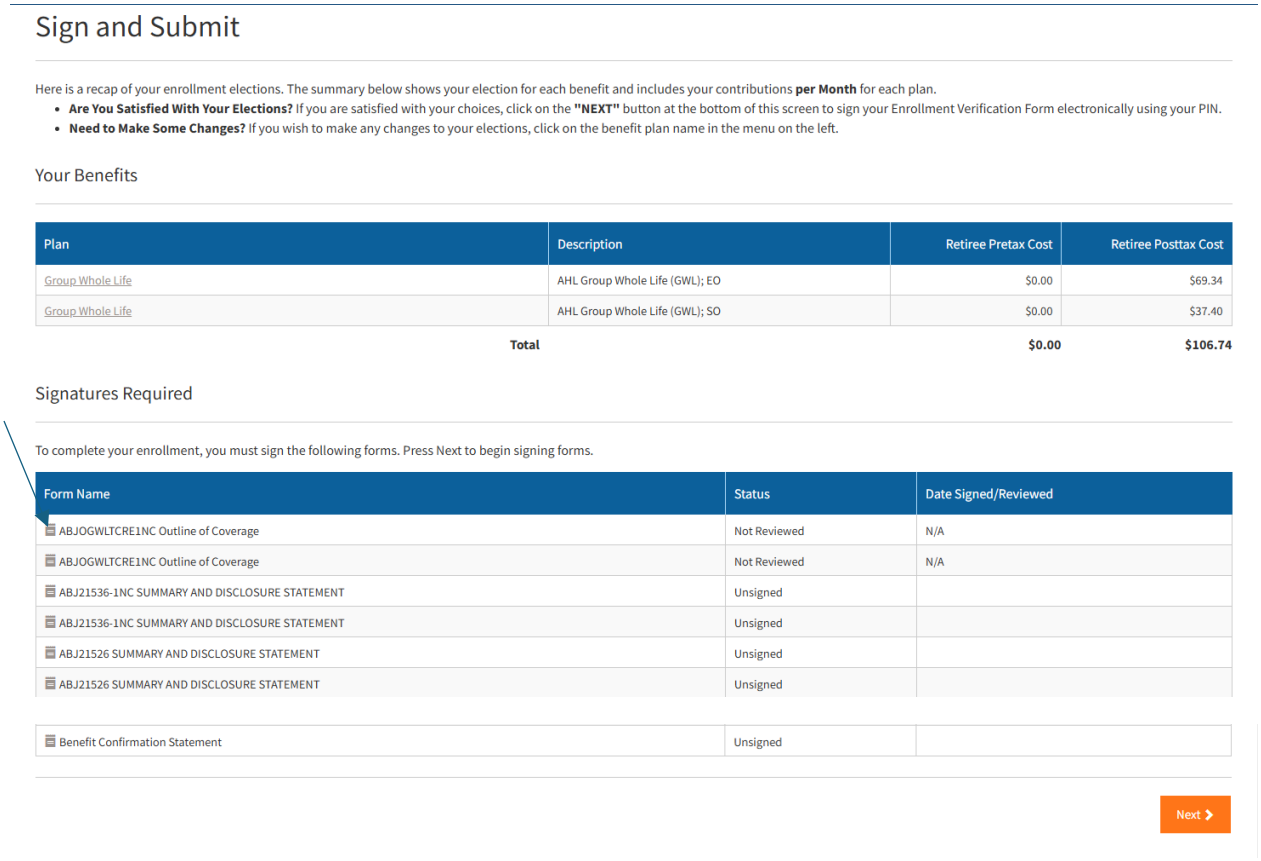
Answer the questions pertaining to long-term care on the following screen and then click next:



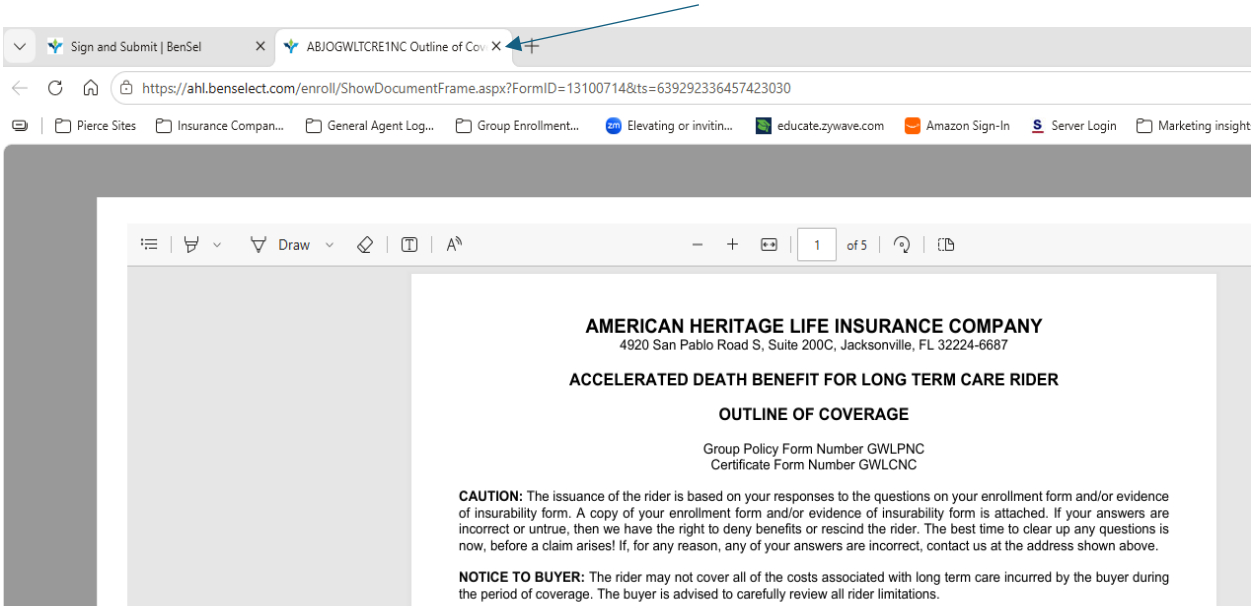
The Long-Term Care rider is not intended to change or replace any coverage you may have. Also, Medicaid eligibility may be affected by the coverage. Call Pierce Insurance for more information at 855-627-3847.

Proceed by clicking Next.

On the Sign and Submit page, review disclosures by clicking the Form Name. A new tab will be opened on your browser:

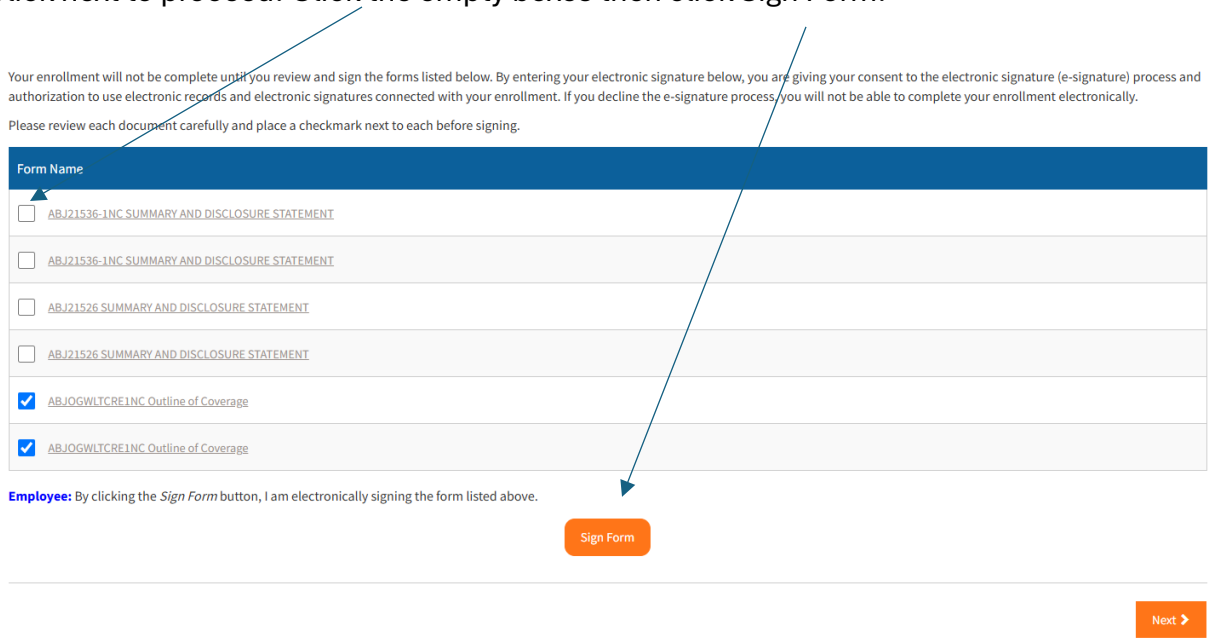


Once you review a disclosure, close the tab by clicking X.

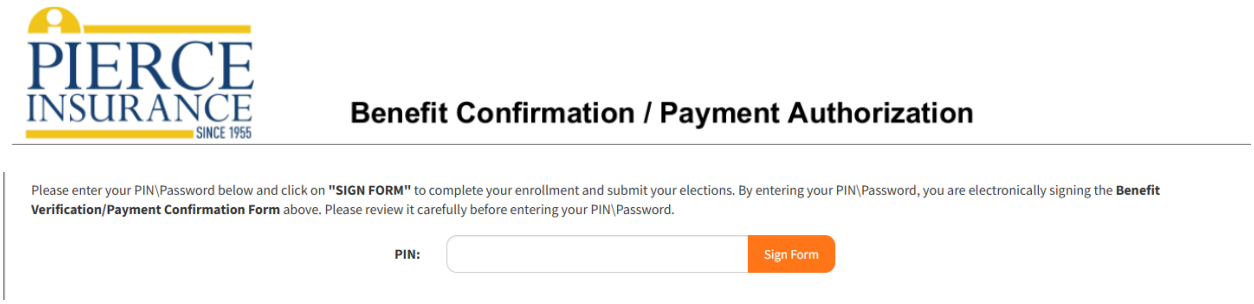


Click the next Form Name to review. The unsigned form names will be signed when you submit your enrollment.

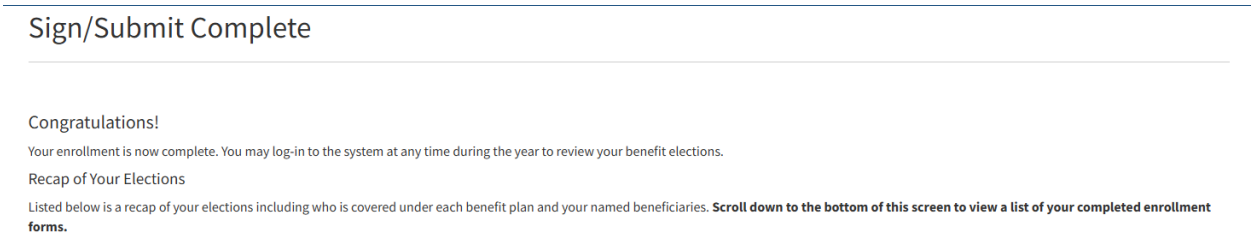
Click next to proceed. Click the empty boxes then click Sign Form:



When the Benefit Confirmation appears, review the form, key your PIN, and click Sign Form.



If your enrollment was successful, you will receive the following message on screen:



Questions? Call (855) 627-3847